



Twin Cities Archives Round Table Newsletter

President's Message

Fellow TCART'ers,

On the side of the Landmark Center in downtown St. Paul there is a carving of the 1908 Winter Carnival medallion that declares St. Paul as the Center of North America. Next to it is an etched piece of marble asking the question "Where are you headed?"

The validity of this geographic claim is obviously open to debate and interpretation, and quite possibly, easy to refute. Although the answer to the question of "Where are you headed?" is meant to be rhetorical, it will be simple to answer in 2011: St. Paul.

TCART is happy to announce that we will be hosting the 2011 Spring Meeting of the Midwest Archives Conference! A committee of dedicated TCART members helped to craft a letter of invitation to MAC's Council, which formally accepted the offer at their November meeting.

The MAC 2011 Local Arrangements Committee will be expertly steered by two of our members: Ann Kenne of the University of St. Thomas and Karen Spilman of the University of Minnesota. Together with your advice and assistance, Ann and Karen will surely put together an amazing experience for those visiting St. Paul for the first time as well as those making the long trip in from Minneapolis. If you'd like to help out, please let Ann or Karen know.

Our fall meeting held on November 20th at Gustavus Adolphus College was a great success. Jeff Jenson, the college archivist, served as our host and provided tours of the archives as well as the Lutheran Church of America Archives, which are overseen by Edi Thorstensson. The meeting's educational offering was a webinar from SAA that provided practical advice on starting and managing a digital project. The business meeting included discussions about how to pair local mentors with new professionals, a question about membership category levels, and a call for nominations to fill the secretary and newsletter editor positions that will be open in the spring of 2009. On behalf of TCART, I would like to extend our gratitude to our host.

I'd also like to call your attention to the upcoming February application due date for the TCART Professional Development Award. This award provides up to \$250 to a current TCART member to attend an archives related regional or national conference, symposium, or educational workshop. The goal of the scholarship is to stimulate greater participation in professional activities and to provide continuing education opportunities. Please see the announcement in this newsletter (p. 5) or the web site for more information.

Please be sure to check in regularly on the TCART web site (<http://www.tcartmn.org/>) for news and announcements over the winter and early spring. We will announce the date and

location of the spring meeting in the near future. Or, if you have an announcement or opportunity that you would like to share with the group, please feel free to send it to me or one of the officers.

Happy Holidays!

Respectfully,
Erik Moore
TCART President



**Meeting Minutes for
Fall Meeting
Thursday
November 20, 2008
1:30 – 4:00 P.M.**

**Gustavus Adolphus
College**

In Attendance:

Sally Anderson, Dakota County
Steve Granger, Minnesota State Fair
Archives/Archdiocese of St. Paul/
Minneapolis
Shelley Harrison, Blue Earth County
Historical Society

(Minutes cont'd on p. 2)

(Minutes, cont'd from p. 1)

Candy Hart, Hamline University
Ellen Holt-Werle, Macalester College
Stephanie Horowitz Crowe,
University of Minnesota
Jeff Jenson, Gustavus Adolphus
College
Jennifer Johnson, Cargill, Inc.
Ann Kenne, University of St. Thomas
Deborah Kloiber, College of St.
Catherine
Mary Kraft, Sisters of St. Joseph
Sarah LaVine, Stearns History Museum
Jamie Martin, Target Corporation
Erik Moore, University of Minnesota
Daardi Sizemore, Minnesota State
University, Mankato
Cary Smith, Excelsior-Lake
Minnetonka Historical Society/
College of St. Catherine
Karen Spilman, University of
Minnesota
Ian Stade, Hennepin County Library
Edi Thorstensson, Gustavus Adolphus
College

Thank you

To Jeff Jenson and Edi Thorstensson
for hosting at Gustavus.

SAA Thinking Digital Webinar

- Ninety-minute webinar by Jessica Branco Colati and Greg Colati, on the choices to be considered in the development of digital projects and workflow, including: quality choices; meta-data choices; management; storage; delivery.
- Overall feeling was that while much of the information in the webinar was basic, it was still very useful and provided good reminders of things to consider.

BUSINESS MEETING

Secretary's Report

42 members as of November 10, 2008.

Treasurer's Report

Beginning balance 5-1-08 \$1,541.22;
ending balance 11-19-08 \$1,822.77.

Newsletter

Received \$15 from ArcaSearch for ad;
ZuZuGroup in St. Cloud interested,
too.

Please send announcements (news,
collections, etc.) by Monday December
15, for the next newsletter, to come
out mid-December.

This will be Candy's last newsletter;
new newsletter editor will be needed
for next year.

Officer's reports accepted.

Old Business

MAC will be coming to St. Paul in the
spring of 2011; a local arrangements
committee will be forming and looking
for help.

TCART co-hosted with SAA an EAD
workshop at Hennepin County Central
Library; 18 attendees, including 9
TCART members.

New Business

Local mentoring options:

- Mentoring would be a way to better draw upon our connections. SAA has a mentoring program but it doesn't necessarily match by geographic region; could we provide a list to SAA's program?
- MAC is also discussing a mentoring program.
- Can we better communicate with new TCART members to let them know about local resources?
- Increase connections with St. Kate's students in archives classes?
- Connections and expertise is important not only for new members but people who find themselves in new positions or areas.
- The officers will discuss and bring a proposal to the next meeting for better communication with new members and to try and identify mentoring opportunities.
- Could we put subject expertise information on the website? Or what about providing local consultant resources on

the website (the Chicago archives group does this)? Would need to be sure to include a disclaimer that it wouldn't be an endorsement.

Membership categories:

- TCART was contacted by a local business inquiring about membership rates for business associates.
- Current by-laws include categories for patron and sustaining members, each of whom gets a vote, but no category for business members.
- Erik will look into what other groups (local SLA, etc.) do for the next meeting.

Nomination committee for Secretary and Newsletter Editor:

- Looking for one additional member to join the President and Treasurer on the Nomination Committee—let Erik or Ellen know if you are interested.
- Also, please let Erik or Ellen know if you would be interested in being considered for the Secretary or Newsletter Editor positions.

(Minutes cont'd on p. 4)

Gustavus Adolphus archivist Jeff Jenson leading tour of the college's archives.



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(Minutes cont'd from p. 2)

News and Announcements

Applications for the 2009 TCART Professional Development Award

Due Monday February 2; details forthcoming on the TCART website. Award provides up to \$250 for professional development (to attend a conference, training, etc.)

National Archives courses to be offered in Minneapolis July 2009

Electronic Records Management and Basic Records Operations; see

<http://nara.learn.com/>

[recordsmanagement-training](#) for more info.

MAC is soliciting nominations for the MAC Presidents' Award

For someone who has significantly supported or contributed to the archives profession; nominations are due to Ann

Kenne (amkenne1@stthomas.edu) by January 15, 2009 <http://www.midwestarchives.org/presidentsaward.asp>.

2009 Library Technology Conference

Will be March 18-19, 2009, at Macalester College in St. Paul, Minnesota; contact Ellen if you are interested in presenting or have suggestions for topics or presenters <http://www.macalester.edu/library/libtechconference/index.html>.

Next meeting

Contact Erik if you are interested in hosting the spring meeting

Meeting was adjourned and followed with a tour of the Gustavus Archives.



Midwest Archives Conference Meeting 2009

The Midwest Archives Conference will be holding its spring annual meeting in St. Louis, Missouri, April 30-May 2, 2009. The conference will be jointly hosted by the Association of St. Louis Area Archivists and the St. Louis Area Religious Archivists. It will take place at the Hyatt Regency St. Louis Riverfront, which has a stunning view of the Gateway Arch and the Mississippi River. For more information visit the MAC website at <http://www.midwestarchives.org> or contact Scott Grimwood, the Local Arrangements Chair, at Scott.Grimwood@ssmhc.com.



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Treasurer's Report, May — November 2008

Treasurer Ellen Holt-Werle

Beginning Balance	5/1/08	\$1,541.22
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Income

Date	Description	Deposits
5/19/08	Memberships	\$ 30.00
5/22/08	Memberships	\$ 10.00
5/22/08	Donation	\$ 10.00
6/13/08	Memberships	\$ 170.00
6/13/08	Donation	\$ 10.00
7/7/08	Memberships	\$ 110.00
7/7/08	Donation	\$ 10.00
8/1/08	Memberships	\$ 30.00
9/25/08	Memberships	\$ 40.00
11/10/08	Memberships	\$ 80.00
11/10/08	Donation	\$ 15.00
11/16/08	Newsletter ad	\$ 15.00
11/19/08	Membership	\$ 10.00
	Total	\$ 540.00

Expenses

Date	Description	Withdrawals
5/16/08	Directory printing	\$ 100.15
6/23/08	Newsletter and directory printing and mailing	\$ 74.95
10/28/08	EAD workshop coffee	\$ 83.35
	Total	\$ 258.45

Summary

Beginning balance	5/1/08	\$1,541.22
Deposits		\$ 540.00
Expenses		\$ 258.45
Ending balance	11/19/08	\$1,822.77

Ad Rates

Full page	\$15.00
Half page	\$10.00
Quarter page	\$ 5.00
or less	

Professional Development Award

The TCART Professional Development Award supports current TCART members who are individuals working with archival materials or students who are interested in the archives profession to attend an archives related regional or national conference, symposium, or educational workshop. The award consists of up to \$250 in support of registration, travel and accommodation expenses associated with a conference, symposium, or educational workshop.

Those eligible for the award must be a current TCART member and must be working in an archives or information management field or be a graduate student in a related program. Applications will be evaluated based on a brief statement of intent and by information provided by a contact who can provide a reference for the individual.

February 2, 2009, is the application deadline for the award. To be considered, please visit the TCART web site (www.tcartmn.org/) and select Professional Development Award to download an application. The recipient will be notified by March 16.

News from Archives

Gustavus Exhibit

Gustavus Adolphus College has a new display featuring a remarkable graduate. Claire Hobart (1914-1993) was a blind man who graduated from Gustavus Adolphus during 1935. He devoted his life to spreading the gospel through song and teaching blind students in Laredo, Texas. The Service Award was bestowed upon him by the Gustavus Adolphus College Associations of Congregations during 1993.

Displayed materials include photographs, clippings, song books, poetry, and hymns. This display is located in the Folke Bernadotte Library near the reference desk.

The project was made possible by the Gustavus Adolphus College Archives. The Claire Hobart collection of songs and poems is held by the College Archives. More information about Hobart is contained in the collection's finding aid - <http://gustavus.edu/academics/library/archives/CAMC0019.php>.

- Jeff Jenson

Miscellany from St. Cloud State

In August, Alissa LaChapelle joined the staff as a half-time archivist at St. Cloud State University Archives (SCSUA). Hailing from Blaine, Alissa received her MLIS with an archives concentration from the University of Wisconsin-Milwaukee in 2007.

Received in May, the Joan McQuary Collection of Sinclair Lewis Letters is processed and now available. This collection contains 19 letters written by Sinclair Lewis to Joan McQuary between 1942 and 1945.

In the fall of 1942, McQuary met Lewis as a student in his creative writing class at the University of Minnesota. When the class finished in December, Lewis moved to New York

City. In these letters, Lewis discussed a wide variety of topics, giving a sense of his life while living in New York City. He discussed his search for a new apartment, missing his students and life in Minnesota, and his attitude towards writing after finishing his novel *Gideon Planish*.

The SCSUA has processed and made available 1,130 chromolithographs from photographer William Henry Jackson. Produced by the Detroit Photographic Company around 1900, the images are organized by serial number.

Images depicted on the chromolithographs are from nearly all from Europe, especially Germany, Austria, and Great Britain, and from North America. Subjects shown include prominent buildings or groups of buildings, views of cities, country sides, and mountains, such as Yellowstone, cliff dwellings in Colorado, Washington, D.C., Niagara Falls, and sights in New York State.

- Tom Steman

New Blog and Widget at Babbage

As part of a concerted effort to further reach out to current and new constituencies in the past year, the archivists at the Charles Babbage Institute at the University of Minnesota have, among other things, started a news and information blog and added a "chat with an archivist" widget to our homepage. Our most recent initiative is a collaborative Google site containing digitized photographs from our Control Data Corporation Records. The site contains interesting photographs from the collection for which we do not have any metadata. We invited former employees of the Minnesota-based Control Data Corporation (CDC) to view the site and add comments identifying individuals, dates, locations, and other features of the photographs. The purpose and results have been threefold: we have created a new online community for the CDC employees; we have gained some useful metadata for the photographs that we otherwise would

not have been able to gather; and, finally, we have tried, and, we hope, succeeded, in generating interest and enthusiasm for our institution among a group that we thought would be a natural constituency for us. We presented a poster on the project at the 2008 SAA conference in San Francisco. The website is located at <http://sites.google.com/a/umn.edu/cdc-photos/Home>.

- Stephanie Horowitz Crowe

Historical Images Online at Archives of St. Olaf and NAHA

Two digital collections of historical images are now available from the St. Olaf College Archives and the Archives of NAHA, the Norwegian-American Historical Association.

About one hundred early images of St. Olaf and the Northfield community are available at <http://www.stolaf.edu/collections/archives/Scenes/index.html>.

Dating from the 1870s through the 1920s, these photographs and postcards portray the college, its faculty and students, its alumni, and its Northfield setting. The Northfield images were chosen with a new, collaborative Northfield history initiative in mind.

Another collection of images about early Norwegian immigrants in Minnesota has been placed online at <http://www.naha.stolaf.edu/archives/noramimages.html>. These images are from the archives of the Norwegian-American Historical Association (NAHA), which is located at St. Olaf.

Both digital collections were created with CONTENTdm by Archivists Gary De Krey and Jeff Sauve. They hope to enlarge the collections with additional images over time.

- Gary De Krey





Year 2008-2009 Membership Renewal Form

Membership for July 1, 2008 – June 30, 2009

Membership dues \$10
Make check payable to: TCART

Please mail to:

TCART Treasurer
Ellen Holt-Werle
Macalester College
Dewitt Wallace Library
1600 Grand Ave.
St. Paul, MN 55105

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Would you be willing to serve as a resource for other TCART members? (For instance, if someone has questions about photograph preservation or acquisitions policies.)

Yes No If yes, in what area _____

Would you be interested in hosting a TCART meeting? Yes No

Would you be interested in giving a session or leading a roundtable discussion on a particular topic?

Yes No If yes, please specify _____

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NEW 2009 DOCTORAL FELLOWSHIPS IN ARCHIVAL STUDIES

Doctoral Fellowships in Archival Studies are currently available through a new eight-campus initiative for individuals who are interested in pursuing careers as educators and scholars and who would be entering doctoral programs in fall 2009. Applicants must apply for both the Fellowship and admission to one or more of the eight participating doctoral programs: University of California, Los Angeles; University of Michigan; University of Maryland; University of Texas, Austin; Simmons College; University of Wisconsin, Madison; University of Pittsburgh; and University of North Carolina, Chapel Hill. Each Fellowship will provide full tuition and annual stipends of \$20,000 to Fellows for the first two years of their doctoral study at partnering academic programs. Those academic programs will provide full tuition and stipends to their Fellows for two additional years of study.

To underscore the Fellowship initiatives, emphasis on strengthening archival education and scholarship, all Doctoral Fellows will attend, expenses-paid, annual Archival Education and Research Institutes (AERI). These weeklong summer institutes will be held each year for doctoral students and faculty in Archival Science from academic institutions nationally and around the world and will address a broad range of research methodologies, pedagogical techniques, and curriculum development. The first institute will be held at UCLA during the week of July 6, 2009. A limited number of additional scholarships to attend the institutes will be available each year for doctoral students who are enrolled in any U.S. program. Further information about the AERI is available at <http://aeri.gseis.ucla.edu/>.

The Fellowship application deadline is January 9, 2009. Applicants must be a U.S. citizen or a permanent resident in the U.S. Persons of minority racial and ethnic backgrounds are particularly encouraged to apply. Further details on the Fellowship and how to apply may be found at <http://aeri.gseis.ucla.edu/fellowships.htm>. Information on each participating university's specializations in Archival Science as well as contact information may be found at <http://aeri.gseis.ucla.edu/institutions.htm>. For questions about the Fellowship application process, please contact Joshua Sternfeld at joshuas@ucla.edu.

This initiative is directed by the UCLA Center for Information as Evidence <http://www.gseis.ucla.edu/cie> and is made possible in part by support from the Institute of Museum and Library <http://www.imls.gov>.

Archivist's Report

Bill Crozier, Saint Mary's University of Minnesota archivist, presented a paper at the regional meeting of the American Conference for Irish Studies at Metropolitan State University St. Paul. The paper entitled, "An Irish Enclave between Little Italy and New Israel on New York City's Lower East Side, 1900" provided a social analysis of the 1,105 Irish born and Irish stock people who resided on or near the Bowery. Over 90 percent of the "Bowery Irish" were men and, although they lived in what was considered a notorious slum neighborhood, they were attempting to participate in the workforce in a variety of occupations. The high rate of naturalization suggests an interest in active political participation. This paper is based on a digital database of over 50,000 records on the people living in Manhattan's 10th Ward, which was predominantly Russian Jewish.

Archives in the Media

"Stanley Kubrick's Boxes," a made-for-television documentary by Jon Ronson, was released earlier this year. The movie features Kubrick's personal archives of research, fan mail, screen tests, etc., which was stored in approximately 1000 boxes in his house and in outbuildings on his estate in England. In 2007, Kubrick's widow donated the materials to the University of the Arts in London.

This tribute to the director reveals at least two qualities that archivists can identify with. First, he had a great appreciation for organization. His fan mail was filed by year and then by the writer's town; Kubrick wrote "F-P" on those that were positive, "F-N" on the negative ones, and "F-C" on those he considered to be crazy or from a crank. He also had a penchant for meticulous research, research which probably significantly slowed his production in later years. Perhaps in an effort to speed up his work, Kubrick eventually designed a storage box, since he found the lids of most commercial boxes to be difficult to remove if they fit snugly.

The film has been showing on the Sundance Channel this month but you can also see it online at

<http://mysterymanon-film.blogspot.com/2008/08/stanley-kubricks-boxes.html>.

- Candy Hart



SPPL Awarded IMLS Bookshelf

The Saint Paul Public Library (SPPL) will be able to preserve the treasured materials from its Saint Paul Collection for future generations with help from the Institute of Museum and Library Services' (IMLS) Connecting to Collections Bookshelf. This core reference set of conservation books, DVDs, and online resources is donated by IMLS, the primary source of federal funding of the nation's museums and libraries. IMLS and its cooperator, the American Association for State and Local History (AASLH), will award a total of 3,000 free sets of the IMLS Bookshelf by the end of 2009.

"We are very pleased to announce the recipients of the IMLS Bookshelf in the second round of competition. These libraries, museums, and archives are in the forefront of our call to action on behalf of America's collections," said Anne-Imelda Radice, director of IMLS. "According to a recent national survey, our important collections are at great risk, and without them, the American story simply cannot be told to future generations."

SPPL is being awarded this essential set of resources based on an application submitted by Erin Zolotukhin-Ridgway, describing the needs and plans for care of its collections. The mission of the SPPL's Saint Paul Collection is to collect, preserve and provide access to materials that chronicle the history, people and places of the City of Saint Paul. The IMLS Bookshelf focuses on collections typically found in history or art museums and in libraries' special collections. It addresses such topics as the philosophy and ethics of collecting, collections management and planning, emergency preparedness, and culturally specific conservation issues.

The Connecting to Collections Bookshelf collection will be reference only and will be housed in the Nicholson Information Commons and the Saint Paul Collection. Please contact Erin Zolotukhin-Ridgway at 651-266-7000, #5, or erin.zolotukhin-ridgway@ci.stpaul.mn.us for more information about this collection.

- Erin Zolotukhin-Ridgway

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