

Twin Cities Archives Round Table

Spring Meeting Minutes

May 20, 2014, 9am-12:30pm
American Swedish Institute

Business meeting

President Ted Hathaway called the meeting to order. There were 56 people in attendance.

Officers' Reports

Secretary

Presented by Deborah Kloiber

- For the first time TCART has passed the 100 members mark--there were 100 members on the books and several more renewed or joined at the meeting
- There are 31 new members this year.

The question was asked whether renewals are all due at the same time or if are they staggered depending on when someone joined. The membership year for everyone begins each year at the fall meeting and all renewals are due then.

Treasurer

Presented by Lara Friedman-Shedlov

- Financial statement, December 2014-May 2015

Beginning balance	\$3,451.48
Income	530.53
Expenses	557.32
Ending balance	\$3,424.69
- Lara also reported she has begun using online banking for deposits and other transactions, rather than going to the bank in person.

Old business

Student scholarship program

Ted shared information about this new award. It is similar to the Professional Development Award, but is limited to students enrolled in a library or arches related program.

Bylaws amendment

It was proposed the the TCART officer position of Newsletter Editor be changed to Communications Officer. Copies of the proposed changes were distributed. It was moved and seconded to adopt the following amendments to TCART's bylaws.

1. Article V, Section B, paragraph 5
Change from: "The Newsletter Editor shall produce an issue of TCART's newsletter after each regular meeting. In the absence of the other members of the Executive Committee, the Newsletter Editor shall preside at business meetings of TCART."

To: "The Communications Officer will be responsible for monitoring, updating, and sending out news and announcements to TCART communication forums, including email, website, and social media accounts. The Communications Officer will serve as the TCART Executive Committee representative on the Minnesota Archives Symposium planning committee and will preside at business meetings of TCART in the absence of the other members of the Executive Committee."

2. Article V, Section A and Article V, Section B, paragraph 1

All references to "Newsletter Editor" be changed to "Communications Officer."

The motion carried.

New Business

Election of officers

Deborah Kloiber was re-elected Secretary, term 2015-17, by acclamation. Kate Dietrick was elected Communications Officer, term 2015-17.

Minnesota Archives Symposium

This year's planning committee is Marcia Collins, Kate Dietrick, Ted Hathaway, Audra Hilse, Andrea Hoff, Rachel Howell, and Jennifer Johnson. They have met once and will be meeting again in June.

The symposium will be hosted by the Minnesota Historical Society and will likely be held on Monday November 2, 2015. For the theme the committee is considering "Bridging the Gap Between Physical and Digital Collections."

News and announcements

The TCART fall meeting will be held in early October at St. Cloud State.

Daardi Sizemore, who is chair of the MAC Fall Symposium planning committee, announced it will be on September 18-19, 2015, at the Depot Renaissance hotel in downtown Minneapolis.

- It will be a hands-on workshop with the topic "Hard Skills for Managing Digital Collections in Archives."
- Speakers are Bertram Lyons and Joshua Ranger from AVPreserve.
- The cost is \$150 for MAC members, \$175 for non-members, and \$50 for students.
- They are looking for people to lead restaurant tours; contact Ellen Holt-Werle if interested.
- Contact Ann Keene if you would like to write up a blog post about interesting things to do in Minneapolis.

Programing

Prior to the meeting Scott Pollock of the American Swedish Institute shared some information about their collections and researchers using them. Attendees had to opportunity to tour the Wallenberg Library and Archives with Librarian/Archivist Rob Nicholl either before or following the meeting.

A presentation on “Archival Content Management Systems: What are the Options?” was given before the meeting by Nat Wilson of Carlton College and Lisa Calahan of the University of Minnesota. It was followed by a discussion of content management system options.

Submitted by Deborah Kloiber, TCART Secretary